

2010 ASM/JGI Functional Genomics Institute Individual Application Form

All application materials must be submitted electronically as attached documents to facultyprograms@asmusa.org with the following subject line: ASM-JGI Functional Genomics Institute [insert applicant name here]. Applications are due on or before **February 15, 2010**.

Name _____
(First Name) (Middle Initial) (Last Name)

Job Title and/or Academic Rank _____

Discipline and/or Professional Field _____

Institution _____

Department _____

Campus Address _____

City/State/ZIP/Country _____

Work Phone Number _____

E-Mail Address _____

Academic or personal website (optional) _____

Application packets should include:

1. ASM/JGI Functional Genomics Institute Individual Application Form

2. ASM/JGI Functional Genomics Institute Institutional Form

3. 2-page curriculum vitae

4. Statement confirming availability to participate in all aspects of the ASM/JGI Functional Genomics Institute:

- ASM/JGI Functional Genomics Institute, June 6 - 10, 2010, Hiram College, Hiram, OH
- Pre- and post-Institute readings and assignments
- Functional Genomics Scholars listserv community
- Five-year tracking of your professional development by ASM

5. Statement confirming commitment to continued professional development in functional genomics on National and local levels including your intention to complete one of the following within 2 years of the institute:

- Attend and present project at the [ASM Conference for Undergraduate Educators](#) held annually.
- Attend and present project at a national professional society meeting.
- Submit a curriculum resource to [The Journal of Microbiology & Biology Education](#).

6. Proposal with applicant name and institution in header (limit responses to five double-spaced, numbered pages):

- Description of teaching responsibilities in the previous *three years*, including course titles and levels and number and types of students (biology majors, microbiology majors, nursing/allied health, biotechnology, nonscience majors, etc.) enrolled
- List of professional development activities in the previous *three years*. Describe the goal, length, and nature of these activities
- Description of your professional goals for attending the Institute. Be sure to describe any future courses and research projects that may benefit from the inclusion of functional genomics. Describe how training will benefit undergraduate students and be incorporated at the institution
- Description of outreach activities in the previous *three years*, including the number and types of people reached

7. A letter of support from an institutional administrator advocating applicant's participation in the program and detailing infrastructure and institutional support available to applicant to incorporate functional genomics into the curriculum. The letter should describe plans to expand the applicant's work across the undergraduate curriculum in order to encourage interdisciplinary training on campus and regionally or nationally. The letter must be sent electronically and originate from the administrator's e-mail account. Send letter to facultyprograms@asmusa.org with the following subject line: ASM-JGI Bioinformatics Institute - [insert applicant name here].

Questions about the application process should be directed to KaRyn Daley, Coordinator, Education Programs and Resources, kdaley@asmusa.org.