2010 ASM/JGI Bioinformatics Institute
Individual Application Form

All application materials must be submitted electronically as attached documents to facultyprograms@asmusa.org with the following subject line: ASM-JGI Bioinformatics Institute [insert applicant name here].
Applications are due on or before **November 15, 2009**.

Name _____
(First Name) (Middle Initial) (Last Name)

Job Title and/or Academic Rank _____

Discipline and/or Professional Field _____

Institution _____

Department _____

Campus Address _____

_____

City/State/ZIP/Country _____

Work Phone Number _____

E-Mail Address _____

Academic or personal website (optional) _____

Application packets should include:

1. ASM/JGI Bioinformatics Institute Individual Application Form

2. ASM/JGI Bioinformatics Institute Institutional Form

3. 2-page curriculum vitae

4. Statement confirming availability to participate in all aspects of the ASM/JGI Bioinformatics Institute:
- ASM/JGI Bioinformatics Institute, March 10 to 13, 2010, Washington, DC
- Pre- and post-institute readings and assignments
- Follow-up session at ASM Conference for Undergraduate Educators in 2011
- Poster presentation at ASM Conference for Undergraduate Educators within two years of completing 2010 Institute
- Submission of a curriculum resources to MicrobeLibrary within three years of completing 2010 Institute
- Bioinformatics Scholars Listserv Community
- Five-year tracking of your professional development by ASM

5. Proposal with applicant name and institution in header. Limit responses to 5 double-spaced, numbered pages:
- **a** Description of your teaching responsibilities in previous *three years* including course title and level, and number and types of students (biology majors, microbiology majors, nursing/allied health, biology/biotechnology, non-science majors, etc.) enrolled
- **b** List of professional development activities in previous *three years*. Describe the length and nature of these activities.
- **c** Description of your professional goals for attending the Program. Be sure to describe any future research projects that may benefit from the inclusion of bioinformatics/genomics training. Describe how training will benefit undergraduate students and be incorporated at the institution.
- **d** Description of outreach activities in previous *three years*, including the number and types of people reached within the previous three years.

A letter of support from an institutional administrator advocating applicant's participation in the program and detailing infrastructure and institutional support available to applicant to incorporate bioinformatics and genomic sciences into the curriculum. The letter should describe plans to expand the applicant's work across the undergraduate curriculum in order to encourage interdisciplinary training on campus and regionally or nationally. The letter must be sent electronically and originate from the administrator's e-mail account. Send letter to facultyprograms@asmusa.org with the following subject line: ASM-JGI Bioinformatics Institute - [insert applicant name here].

Please note: If you are applying for travel support from your institution, it is important to remember that the ASM/JGI Bioinformatics Institute requires participation in a follow-up session 2011 ASM Conference for Undergraduate Educators and a poster presentation at the same conference within three years of the Institute. The 2009 conference registration was approximately $779 for the conference, housing and most meals

Questions about the application process should be directed to KaRyn Daley, Coordinator, Education Programs and Resources, kdaley@asmusa.org.